

# STATE OF CALIFORNIA



## MEMO

**To: ADMINISTRATION COMMITTEE  
RYAN BROOKS, CHAIR  
RAHIM HASSANALLY, MEMBER**

**Date: March 6, 2014**

**From: WILLIAM BRENNAN  
KATHY TOMONO**

**Subject: ANNUAL UPDATE ON TRAINING PROGRAMS ATTENDED BY STAFF**

The Board requested an annual update on training attended by staff. The following chart represents training programs attended since the last report in February 2013.

DATE	STAFF	TRAINING	LOCATION	COST
3-13-13	William Brennan Dana Winterrowd	CNCDA Dealer Day 2013	Sacramento	\$198.00 (\$99 each)
3-14-13	Jerold Prod Kymberly Pipkin Diana Hagle Dana Winterrowd Victor Ryerson Suzanne Luke Kathy Tomono Dawn Kindel Nicole Angulo William Brennan	Industry Roundtable	Sacramento	\$0.00
4-17-13	William Brennan Dawn Kindel	Coaching Difficult Situations	Webinar	\$0.00
4-19-13	Suzanne Luke	Excel 2010 Level 2	Sacramento	\$0.00
5-28-13	Suzanne Luke	Benefits Administration Manual (BAM) training	Sacramento	\$0.00
6-26-13	Suzanne Luke	CalPers training	Sacramento	\$0.00
9/25-29/13	William Brennan	NAMVBC Fall meeting	Baltimore	\$0.00
10/7-8/13	Nicole Angulo	Legislative Bill Analysis	Sacramento	\$0.00
10-23-13	Nicole Angulo	Legislative Process	Sacramento	\$0.00
12-10-13	Robin Parker	CNCDA New Law Seminar	Sacramento	\$0.00
1-9-14	Robin Parker Dana Winterrowd William Brennan Diana Hagle Merilyn Wong Victor Ryerson Anthony Skrocki	ALJ Roundtable	Sacramento	\$0.00

1-10-14	Dawn Kindel Kathy Tomono Eugene Ohta William Brennan Robin Parker Dana Winterrowd Diana Hagle Merilyn Wong Victor Ryerson Nicole Angulo	Attorney Roundtable	Sacramento	\$0.00
2/19-20/14	Dawn Kindel	Basic Labor Relations training	Sacramento	\$0.00
2-20-14	William Brennan Diana Hagle	Emerging Employment Issues	Sacramento	\$0.00
3-18-14	Suzanne Luke	Form 700 Filing Officers and Workshop Training	Sacramento	\$0.00
				\$0.00
			TOTAL	\$198.00

In light of the Board's continuing fiscal situation, expenditures in this area will continue to be closely monitored.

This memo is being provided for informational purposes only. No Board action is required.

cc: Glenn E. Stevens, President